



**BUILDING
BLOCKS** *of Islam*



Applying for Building Blocks Emergency Assistance

Building Blocks' emergency assistance program helps individuals and families in need with past-due rent, utility bills, and other qualifying financial assistance. To apply for emergency assistance, you must have the following documents that match your emergency:

- **Bill from landlord or utility company** with their name and payment address, your name and address, amount due, and dated within the last 30 days. (Required if you are seeking help for late rent or utility).
- **Proof from pharmacy of the medication cost /co-pay** with your name, name of the medication(s), and cost of medicine. (Required if you are seeking help for medication assistance).
- **Bill from mechanic** with their name and payment address, your name, and amount due. (Required if you are seeking help with car repairs).
- **Letter from your county's Emergency Assistance** program stating you have been approved or denied for assistance, dated within the last 30 days.
- **Letter from Energy Assistance**, stating you have applied for energy assistance, dated within the last year. (Required if you are seeking help for utility bill assistance)
- **Proof of income for the last 30 days** (paystubs, SSI statement, unemployment statement, etc) or if you have no income: a letter you stating how you have been supporting yourself, signed and dated.
- **State Photo ID or Driver's License** from the State of Minnesota
- **Proof of job search** time and activity from MN Workforce Center or similar center (only required if you have been unemployed more than 9 months and do not have a disability statement)

If you have these documents, please call us at 612-615- 9034 to request an application for assistance. We are not able to accept walk-in appointments or mailed or dropped-off applications without the required documents.

Our Emergency Assistance Program is open to all people regardless of race, ethnicity, religion, creed or any other discriminatory factor prohibited by law.



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About Your Application

Listed below is important information regarding your application for emergency assistance.

- Submitting an application **is not** a guarantee that we can help you financially or that your application will be approved.
- We process applications on first-come, first-served basis.
- Building Blocks is funded primarily through donations and supported almost entirely by a volunteer workforce. We most often **cannot help you with all of your financial need**.
- Your bills and expenses remain in your name and are still your responsibility.
- We do not pay cash, or checks, to applicants. If your application is approved and you sign an acknowledgement letter, a **one-time payment will be made directly** to your landlord, utility company or other vendor with only the approved amount for your application.
- We will do our best to review your application in a timely manner and let you know if you are approved or denied, or if further information is needed to process your application.
- As noted above, the required documents are essential for us to be able to review your application. If we do not have the information or documents required to process your application, we will not be able to financially assist you.

Supporting documents may be faxed to: 1-866-481-9187, or mailed to Building Blocks, 2001 Central Ave NE, Minneapolis, MN 55418.